

FRENCH COURSES IN PARIS, FRANCE



Learn French in France in an accredited “Qualité FLE” school

- Fantastic location, near the Eiffel Tower!
- Excellent facilities!
- Fully air-conditioned school premises
- Free Wifi throughout the school. 
- ACCORD caters for students with mobility disabilities. 
- Friendly and experienced teachers: Teachers at ACCORD Paris are all university graduates, experienced in teaching French as a Foreign Language. They also develop and update our own teaching material giving a fresh and dynamic approach to the lessons .
- ACCORD Paris is also accredited by CSN in Northern European countries as well as by Bildungsurlaub in several German regions.



Enjoy a French language course in Paris, the best way to improve your French language skills in the most beautiful city in the world!

Founded in 1988, ACCORD French Language School is one of the leading schools in France for teaching French to foreign students and offering high quality French language lessons in Paris.

Our school located in the heart of Paris, near the Eiffel Tower, open all year round, welcomes students from all over the world from the age of 16. The French language school is fully air-conditioned.

Our professional and friendly administrative staff is dedicated to processing enrolments, arranging accommodation. Always attentive to our students' needs, they ensure students have an enjoyable stay at ACCORD. When you contact us, we aim to respond within 24 hours and give you all the information you need. We advise and guide you every step of the way from the enquiry stage to the time you are ready to book, and of course throughout your time studying with us at ACCORD.

ACCORD is an official exam centre for the Examen Civique, TCF IRN, TCF TP (TCF 'Tout Public') and TCF Canada.

ACCORD French Language School is registered as a Private Institute of Higher Education (n°588, at the Academy of Paris), accredited "Qualité FLE", a member of ATOUT FRANCE, CAMPUS FRANCE and SOUFFLE.FLE (a professional organisation for French as a foreign language training centres).

ACCORD French language school near the Eiffel Tower

The ACCORD French language school is located near the famous Eiffel Tower, just a few minutes' walk from the Champs de Mars, the Musée du Quai Branly, the Invalides which includes the tomb of Napoleon 1st), the Seine river and the Bateaux Parisiens, and opposite the Eiffel Tower, the Trocadéro and its famous gardens and fountains.

- **Located near the Champs de Mars and at walking distance of the Eiffel Tower**
- **Air-conditioning**
- Bright and spacious classrooms fully equipped with audio-visual equipment
- A modern and dynamic teaching method integrating contemporary culture and encouraging students to communicate efficiently and effectively in French.
- Courses available all year round
- 6 language levels, from complete beginners to advanced
- A varied mix of students: from university students to professionals and executives
- Over 40 different nationalities
- A convivial French atmosphere
- Free Internet access ADSL Wireless connection throughout the school

With ACCORD, it is not only about a French course, it is a life experience!



Accredited
"Qualité FLE" school



Member of
CAMPUS France



Member of
SOUFFLE.FLE



Member of
ATOUT France



Accredited
exam centre by FEI

FRENCH COURSES FOR ADULTS IN PARIS



Intensive French Language Courses

Intensive French course 'A', 20h/week

Intensive French course 'PM2', 20h/week

Intensive French course 'B', 23h/week

Intensive French course 'C', 26h/week

Intensive French course 'D', 29h/week

Super intensive French courses

Super Intensive French course 'G', 32h/week

Super Intensive French course 'E', 35h/week



Focused French Language Courses

French Oral Communication course, 26h/week

French Grammar and Writing course, 29h/week

French Culture and Civilisation course, 26h/week

Exam Preparation Courses

DELFL Exam Preparation course, 26 and 29h/week

DALF Exam Preparation course, 26 and 29h/week

DELFL Exam Preparation lessons, 6h/week

DALF Exam Preparation lessons, 6h/week

A & AS Level Preparation course, 26 and 29h/week

ILC Preparation course, 26 and 29h/week

ABITUR Preparation course, 26 and 29h/week



Semi-Intensive French Language Courses

Afternoon French course PM1, 15h/week

Morning French course AM1, 15h/week



Workshops / Focused French Lessons

French Grammar and Writing lessons, 9h/week

French Oral Communication lessons, 6h/week

French Language Courses for Professionals

Business French course in Mini Group, 32h/week

Legal French course in Mini-Group, 32h/week

Executive program, 30h/week

Manager program, 15h/week

Intensive PLUS French courses, 25 to 36h/week

Business French lessons in Mini-Group, 12h/week

Legal French lessons in Mini-Group, 12h/week

One-to-one French lessons



Find out what our students say about our school and our courses:



★★★★★

"I very much enjoyed my two weeks in this language school! Teacher was very inspiring, accommodating and supportive, [...] creating an open learning atmosphere, 'a safe' and also inclusive environment for learning. I also liked being in the group with people of many nationalities and age groups.

I am already planning my next course in this school!

Sari, student for 2 weeks in the Intensive 'A' program



★★★★★

"I spent 10 weeks at Accord and truly saw a massive improvement in my French. This is mainly, I believe, due to that the teachers are very dynamic and motivated and it is clear they love their language. Not only do I feel that I learned a great deal of the language, but also of the French culture.

The School is also located in a very clean area of the city, directly across from the Tour Eiffel. Near by are many restaurants and cafes."

Adalena, student for 10 week in the Intensive Course 'B'



★★★★★

"I started from an A1 level and, thanks to the intensity of the program and the competence of the teachers, I managed to reach a B1 level in a very short time. The progress I noticed was truly remarkable, both in grammar and in everyday communication.

The teachers are highly skilled, professional, and at the same time very kind: every lesson is well-structured and engaging. I also really appreciated their helpful and attentive approach; they are always ready to assist with any request or difficulty, creating a positive and motivating learning environment.

The course is complete and varied: it covers grammar, conversation, listening comprehension, and written expression, allowing you to develop all language skills in a balanced way.

Overall, I believe that Accord is a very high-quality school. I would genuinely recommend it to anyone who wants to learn or improve their French: the experience was extremely positive and the results speak for themselves."

Beatrice, student for 7 weeks in the Intensive Course 'D'



★★★★★

"I had two wonderfully dedicated and competent teachers. Questions were usually answered immediately and in detail. Even exercises that I had done at home on my own were corrected by both of them without any fuss. Both use a variety of teaching methods; in addition to classroom discussions, there were group work with special support for those who were still a little weaker linguistically. There were also some listening comprehension exercises, often enriched with playful elements.

I really enjoyed the course."

Carsten, student for 4 weeks in the Intensive Course 'A'



★★★★★

"I found Accord online and booked a week of classes, just mornings as I wanted to be free in the afternoons to see Paris. It was a fabulous experience. Through a written exam, they placed me in a course which turned out to be the perfect level -challenging but manageable.

My instructor was absolutely wonderful. She is possibly one of the most skilled classroom instructors I have ever studied with. She led the class at a pace that required rapt attention, she seemed to understand and respond to the needs of each student intuitively, and was able to seize 'teachable moments' and turn them into timely and succinct mini-lessons within the lesson. I feel very fortunate to have found Accord and, in particular, my instructor. I hope to return soon!"

Cordelia, student for 1 week in the Intensive Course 'A'



★★★★★

"I have spent 3 separate weeks at Accord over the past 15 months, and each experience has been excellent. From the start, the management and teaching staff are welcoming and friendly, making the whole experience relaxed and enjoyable. The school attracts students of all ages and nationalities, creating a lively atmosphere in class. The teachers are very encouraging and genuinely interested in their students and their progress. The subject matter is always interesting, and I learn more than just French.

I would strongly recommend Accord."

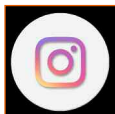
Ros, student for 3 weeks in the Intensive Course 'C'



Our website



<https://www.youtube.com/@ALS-Accord>



https://www.instagram.com/accord_language_school_paris/



<https://www.facebook.com/accordecoledeangles/>



<https://www.linkedin.com/company/accord-language-schools>

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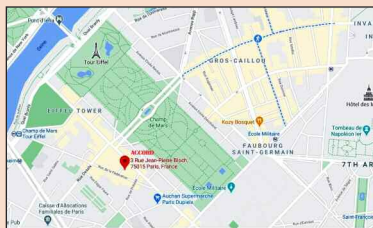
3bis, rue Jean-Pierre Bloch • 75015 Paris • France

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<https://www.accord-langues.com>

<https://examensparis.fr>

info@accord-langues.com





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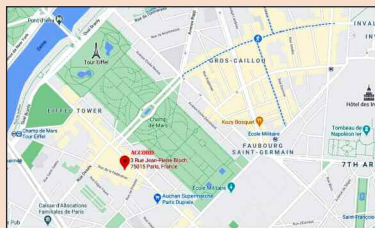
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Tél. : + 33 (0)1 55 33 52 33

<https://www.accord-langues.com>

<https://examensparis.fr>

info@accord-langues.com



COURSES FOR ADULTS

Registration fee: 60 euros - No books or additional course material to buy - Free Wi-Fi connection.

INTENSIVE COURSES (OPEN ALL YEAR ROUND)

Courses are indicated in 'hours' (60 minutes) and 'lessons' (45 minutes)

INTENSIVE COURSE 'A' (26 lessons - 20 h/week)

1 to 4 weeks	420 euros/week
5 to 8 weeks	400 euros/week
9 to 12 weeks	380 euros/week
13 weeks or more	360 euros/week

MORNING SEMI-INTENSIVE COURSE 'AM1' (20 lessons - 15 h/week)

1 to 4 weeks	405 euros/week
5 to 8 weeks	395 euros/week
9 to 12 weeks	385 euros/week
13 weeks or more	365 euros/week

INTENSIVE COURSE 'B' (30 lessons - 23 h/week)

1 to 4 weeks	455 euros/week
5 to 8 weeks	435 euros/week
9 to 12 weeks	415 euros/week
13 weeks or more	400 euros/week

INTENSIVE COURSE 'C' (34 lessons - 26 h/week)

1 to 4 weeks	485 euros/week
5 to 8 weeks	465 euros/week
9 to 12 weeks	445 euros/week
13 weeks or more	425 euros/week

INTENSIVE COURSE 'D' (38 lessons - 29 h/week)

1 to 4 weeks	530 euros/week
5 to 8 weeks	510 euros/week
9 to 12 weeks	490 euros/week
13 weeks or more	470 euros/week

INTENSIVE COURSE 'G' (42 lessons - 32 h/week)

1 to 4 weeks	560 euros/week
5 to 8 weeks	540 euros/week
9 to 12 weeks	520 euros/week
13 weeks or more	500 euros/week

INTENSIVE COURSE 'E' (46 lessons - 35 h/week)

1 to 4 weeks	590 euros/week
5 to 8 weeks	570 euros/week
9 to 12 weeks	550 euros/week
13 weeks or more	530 euros/week

GRAMMAR AND WRITING COURSE

Intensive course A + 12 Grammar and Writing lessons (38 lessons - 29 h/week)

1 to 4 weeks	530 euros/week
5 to 8 weeks	510 euros/week
9 to 12 weeks	490 euros/week
13 weeks or more	470 euros/week

ORAL COMMUNICATION COURSE

Intensive course A + 8 Oral Communication lessons (34 lessons - 26 h/week)

1 to 4 weeks	485 euros/week
5 to 8 weeks	465 euros/week
9 to 12 weeks	445 euros/week
13 weeks or more	425 euros/week

FRENCH CULTURE AND CIVILISATION COURSE

Intensive course A + 8 French Culture and Civilisation lessons (34 lessons - 26 h/week)

1 week or more	745 euros/week
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EXAM PREPARATION COURSES

• DELF, DALF, A/AS Level, I.L.C., ABITUR

Program D1: *Intensive course A + 2 afternoon sessions*
(34 lessons – 26 h/week)

1 to 4 weeks **495 euros/week**
5 weeks or more **475 euros/week**

Program D2: *Program D1 + one workshop*
(38 lessons – 29 h/week)

1 to 4 weeks **530 euros/week**
5 weeks or more **510 euros/week**

Program D3: *Program D1 + 3 one to one lessons*
(38 lessons – 29h/week)

1 to 4 weeks **760 euros/week**
5 weeks or more **730 euros/week**

BILDUNGSURLAUB COURSES

For students in Germany.

ACCORD has Bildungsurlaub accreditations for:

Berlin, Baden-Württemberg, Brandenburg, Bremen, Hamburg, Hessen, Niedersachsen, Rheinland-Pfalz, Saarland, Sachsen-Anhalt, Schleswig-Holstein and Thüringen.

Please check the list here:

<https://www.bildungsurlaub-sprachkurs.de/sprachschule/accord-ecole-de-langues-frankreich-paris/>

Please contact us on info@accord-langues.com for more information about our courses available to students applying to study via Bildungsurlaub.

AFTERNOON COURSES

SEMI-INTENSIVE FRENCH COURSE 'PM 1' (20 lessons - 15h/week) from 14h to 17h

1 to 4 weeks **300 euros/week**
5 to 8 weeks **290 euros/week**
9 to 12 weeks **280 euros/week**

13 to 24 weeks **270 euros/week**
25 weeks or more **260 euros/week**

INTENSIVE FRENCH COURSE 'PM 2' (26 lessons - 20h/week) from 14h to 17h and from 17h15 to 18h15

1 to 4 weeks **325 euros/week**
5 to 8 weeks **315 euros/week**
9 to 12 weeks **305 euros/week**

13 to 24 weeks **295 euros/week**
25 weeks or more **285 euros/week**

AFTERNOON LESSONS from 14h to 17h

Monday: Oral communication

Tuesday: Writing and Grammar / Exam preparation lessons

Wednesday: Writing and Grammar

Thursday: Writing and Grammar / Exam preparation lessons

Friday: Oral communication

ORAL COMMUNICATION LESSONS (8 lessons - 6 h/week / 2 afternoons)

1 to 4 weeks **195 euros/week**
5 to 8 weeks **185 euros/week**
9 weeks or more **170 euros/week**

GRAMMAR AND WRITING LESSONS (12 lessons - 9 h/week / 3 afternoons)

1 to 4 weeks **290 euros/week**
5 to 8 weeks **280 euros/week**
9 weeks or more **260 euros/week**

EXAM PREPARATION LESSONS (DELF & DALF - 8 lessons - 6 h/week / 2 afternoons)

1 to 4 weeks **290 euros/week**
5 to 8 weeks **270 euros/week**
9 weeks or more **250 euros/week**

'BUSINESS FRENCH' IN MINI GROUP

(42 lessons - 32 h/week)

Intensive French course 'A' (20h) + 12h Business French in mini group with max 3 students per class

1 week only	1 050 euros
2 weeks or more	950 euros/week
Business French lessons only	900 euros/week

Intensive 'A' PLUS program

(one to one lesson = 60 minutes)

course A + 5 one to one lessons	940 euros/week
course A + 10 one to one lessons	1 455 euros/week

Executive Program

(40 lessons- 30 h/week)

Program including 5 lunches with the teacher (Monday to Friday)

With lunches :	5 200 euros/week
Without lunches :	3 450 euros/week

Diplôme de Langue et Culture Françaises

Exam fees + Diploma: 50 euros

LEGAL FRENCH IN MINI GROUP

(one week course: 42 lessons - 32 hours)

Intensive French course 'A' (20h) + 12h "French and Law" in mini group with max 3 students per class

1 week	1 050 euros
French and Law lessons only	900 euros

Intensive 'B' PLUS program

(one to one lesson = 60 minutes)

course B + 5 one to one lessons	970 euros/week
course B + 10 one to one lessons	1 570 euros/week

Manager Program

(20 lessons - 15 h/week)

Afternoon course	1 550 euros/week
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One to one tuition (lessons of 60 minutes) (afternoon only)

4 to 10 lessons per week	140 euros/hour
11 lessons per week or more	120 euros/hour

COURSE DATES 2027

Intensive courses

Afternoon courses PM1 and PM2

Afternoon lessons

Morning semi-intensive course AM 1

Exam Preparation courses - DELF, DALF, A/AS level, ILC, Abitur

Intensive PLUS courses

Starting dates for all levels, except complete beginners : **any Monday** (except March 29th. Start date is Tuesday March 30th)

Calendar for complete beginners : January 4th, February 1st, March 1st, April 5th, May 3rd, June 7th, July 5th, August 2nd, September 6th, October 4th, November 8th, 2027.

French Culture and Civilisation Course

Open for level B1 minimum

Starting dates: any Monday (except March 29th. Start date is Tuesday March 30th)

Business French in mini groups

Open for level B1 minimum

Starting dates: any Monday (except March 29th. Start date is Tuesday March 30th)

French and Law (one week program)

Open for level B1 minimum

Dates : March 15th to 19th, June 7th to 11th, October 11th to 15th 2027

Public holidays

Lessons will not take place on the following public holidays. They are not compensated and are non-refundable.

The school will be closed :

March 29th, May 6th, July 14th, November 1st and November 11th, 2027, and from Saturday December 18th, 2027, to Sunday January 9th, 2028, included.

The school will open on Monday January 10th, 2028.

ACCOMMODATION AND TRANSFER

DATES OF STAY: Arrivals on Sundays, departures on Saturdays

Homestay and residences: extra nights available on request prior to booking

Accommodation administration fee: 100 euros

ALL YEAR ROUND

HOMESTAY IN SINGLE ROOM – BOARD OPTIONS

• Breakfast	390 euro/week	95 euro/extra night
• Breakfast + kitchen access	440 euro/week	130 euro/extra night
• Breakfast + 5 dinners	470 euro/week	180 euro/extra night
• Half-board (breakfast & dinner)	520 euro/week	200 euro/extra night
• VIP (*) & half-board	630 euro/week	230 euro/extra night
(*) with private shower room		

Supplement for dietary requirements e.g. vegan, lactose-intolerance, gluten free, etc.:
100 euro/week/student.

The taxe de séjour (Occupancy tax) does not apply to homestay accommodation.

*** APARTHOTEL ADAGIO ACCESS PARIS MAISONS-ALFORT

Self-catering studio apartments with bed,
kitchen area, desk area, shower room with toilet, TV,
telephone and free Wi-Fi.

On-site laundry room for guests and breakfast
available at extra cost.

No air-conditioning.

Guests must pay the taxe de séjour - Occupancy tax (*)

Studio apartment: 720 euro/week

** AU PACIFIC TOUR EIFFEL HOTEL

Self-catering studio apartments with bed,
kitchen area, shower room with toilet, TV and free Wi-Fi.

Within walking distance of the school.

No air-conditioning.

Guests must pay the taxe de séjour -
Occupancy tax (*)

Studio apartment: 930 euro/week

*** APARTHOTEL ADAGIO ACCESS PARIS-REUILLY

Self-catering studio apartments with bed,
kitchen area, desk area, shower room with toilet, TV,
telephone, **air-conditioning** and free Wi-Fi.

Guests must pay the taxe de séjour - Occupancy tax (*)

Studio apartment: 1.100 euro/week

*** STAYCITY APARTHOTEL - GARE DE L'EST - PARIS

Self-catering studio apartments with bed,
kitchen area, desk area, shower room with toilet, TV,
telephone, **air-conditioning** and free Wi-Fi near

Canal Saint-Martin.

Guests must pay the taxe de séjour - Occupancy tax (*)

Studio apartment: 1.100 euro/week

*** APARTHOTEL ADAGIO ACCESS LA DÉFENSE PLACE CHARRAS

Self-catering studio apartments with bed, kitchen area, desk area, shower room/bathroom with toilet, TV, telephone and free Wi-Fi. On-site laundry room for guests and breakfast available at extra cost. **No air-conditioning.**

Guests must pay the taxe de séjour - Occupancy tax (*)

Studio apartment: 1.100 euro/week

*** APARTHOTEL ADAGIO ACCESS LA DÉFENSE LÉONARD DE VINCI

Self-catering studio apartments with bed, kitchen area, desk area, shower room/bathroom with toilet, TV, telephone and free Wi-Fi. On-site laundry room for guests, heated indoor pool and breakfast available at extra cost.

No air-conditioning. Guests must pay the taxe de séjour - Occupancy tax (*)

Studio apartment: 1.100 euro/week

HOTELS

There are many 2*, 3* and 4* hotels available near the school.

Please contact the school for a list of nearby hotels.

STUDENTS CAN BOOK THE FOLLOWING ACCOMMODATION USING THE RESIDENCE WEBSITE:

Generator Paris

<https://staygenerator.com/hostels/paris>

FIAP Jean Monnet

<https://www.fiap.paris/>

Centre International de Séjour Kellermann

<https://www.hotel-cis-paris-kellermann.com/fr>

Résidence Jérôme Lejeune

<https://agefo.com/residences-pour-etudiants-en-ile-de-france/paris-15e-arrondissement>

Maison des Mines et des Ponts

<http://www.maisondesmines.com/>

STUDENTS CAN ALSO BOOK THE FOLLOWING OPTIONS:

JOIVY – Chez Nestor

Flat shares – private studios – apartments

<https://www.joivy.com/en/>

Erasmus Student Accommodation

<https://erasmusu.com/en/student-housing/paris>

LODGIS

https://www.lodgis.com/en/paris.long-term-rentals/rentals-studio-furnished-paris_15486.cat.html

(*) WHAT IS THE “TAXE DE SÉJOUR” – OCCUPANCY TAX?

The taxe de séjour is a tourist tax which applies to any guests staying at a hotel, residence or aparthotel in Paris. The tax is based on the number of nights you stay and applies to each guest. The tax must be paid on arrival at reception. The taxe de séjour does not apply to home stay accommodation.

TRANSFERS

We recommend our students to book a transfer to/from the airport/train station, please contact **Taxi G7**. There are three booking options:

- Online: <https://www.g7.fr/en/>
- On the **Taxi G7 app**
- Telephone: +33 (0)1 41 27 66 99

TERMS AND CONDITIONS

Course Registration

There are several ways for you to book your ACCORD course:

- **Online** on <https://www.accord-langues.com/>
- **By post**: send your booking form to ACCORD, 3bis rue Jean-Pierre Bloch, 75015 Paris
- **By email**: send your **registration form** to info@accord-langues.com

Once we receive your registration form duly completed, our Registrations Department will send you all the confirmation documents, including invoice, etc. by email once your payment has been received.

We have a registration fee of 60 euros when you book a course.

For payment by bank transfer, please attach a copy of the bank transfer order to your registration form. Please also add 10 euros to cover bank charges (50 euros for non-European countries).

Please also don't forget to state the name and surname of the student and the course dates.

You must be at least 16 years old to book a course for adults.

Accommodation registration

We charge 100 euros for finding and organising your accommodation. This fee is payable on registration. In case of cancellation this fee is non-refundable.

If you choose to change your accommodation during your stay, you must pay the 100 euros booking fee again.

If you have not booked accommodation through the school and you decide to change accommodation during your stay, you must pay a 150 euros administration fee.

For students aged 16 to 18: the school can arrange accommodation but only with a host family on a half-board basis as residences, appart'hotels and hotels do not accept students under the age of 18 if unaccompanied by an adult.

Please note that other host family options than half-board basis are not available for under 18 y.o. students.

Booking confirmation

After you have booked and once payment has been received, you will receive by email your booking confirmation documents and an invoice. All courses and accommodation fees are due and must be paid in full when you book your stay.

Students who have not paid before the course start date will not be allowed to go to class.

Students under 18

Students aged 16 to 18 must return a parental discharge form. The school will send it with the booking confirmation documents. It will ask for:

- the contact details of the next of kin (in case of emergency),
- the hours allowed out in the evening (if hours are not indicated by the parents, the minor will not be allowed to go out after dinner),
- authorisation to proceed with any necessary medical and/or surgical intervention,
- insurance for the length of the stay (see: Insurance).

For students aged 16 to 18, the school can arrange accommodation but only with a host family on a half-board basis as residences, appart'hotels and hotels do not accept students under the age of 18 if unaccompanied by an adult. Other host family options are not available for under 18 y.o. students. A parental discharge form for the homestay will also need to be completed by the parents.

Please note that for bookings of students aged 16 to 18, the School and host family will not in any way be held responsible for students' actions outside the school and the host family throughout the duration of the student's stay.

Visa

If you wish to stay for over 3 months and you are a national of a non-EU member country, you must request a long stay visa (or long term student visa).

In order to receive a **booking confirmation**, you must pay for all course and accommodation fees when booking. We only accept payment by bank transfer. Payments by credit card are not accepted for long stays.

You can also receive a **pre-booking certificate** if you pay a non-refundable deposit of 500 euros.

We only accept payment by bank transfer. Payments by credit card are not accepted.

If your visa is refused there is no refund of this deposit.

Cancellation

If you paid the non-refundable deposit and if your visa is refused, there is no refund of the deposit.

If you paid in full and if your visa is refused, ACCORD will refund the amount received in full minus 250 euros in administration fees and 50 euros in bank charges.

In order to get the refund you must send us **the original refusal letter from the French Embassy**. We can only accept original documents from the French Embassy (no copies or photocopies are accepted).

The school makes refunds by bank transfer only.

In case you cannot come for medical reasons, we will postpone your stay for a period of 12 months on receipt of your doctor's certificate. We can only accept original documents (no copies or photocopies are accepted). The school will not offer any refund.

Cancellation conditions

If you cancel your stay more than 4 weeks before your course is due to start: ACCORD will refund you 50% of the payment received minus 250 euros in administration fees and 50 euros in bank charges (10 euros for EU nationals).

If you cancel your stay 3 or 4 weeks before your course is due to start (Monday for the course, Sunday if you have requested accommodation): ACCORD will refund you 40% of the payment received minus 250 euros in administration fees and 50 euros in bank charges (10 euros for EU nationals).

If you cancel your stay 1 or 2 weeks before your course is due to start (Monday for the course, Sunday if you have requested accommodation): ACCORD will refund you 20% of the payment received minus 250 euros in administration fees and 50 euros in bank charges (10 euros for EU nationals).

No refund is available after the course or stay starting date (Monday if you have booked a course, Sunday if you have booked a course and accommodation with ACCORD).

ACCORD will only refund by bank transfer.

If ACCORD has to cancel a course, you will be refunded for the payment received in full if you don't accept another date or special offer made by ACCORD.

In case ACCORD has to close the school due to a case of "force majeure", state of emergency or a governmental decision, ACCORD will offer to postpone all courses for 18 months at no extra cost. If you refuse to postpone your course, you will get a refund in accordance with the above cancellation conditions or the French government instructions.

Lateness

So as not to disturb class, students who arrive over 10 minutes late will have to wait until break time to join their class.

In some cases, the Teaching Staff may allow students to join the class.

Absence – Interrupted training

By booking with ACCORD you commit to attending classes and respecting the school's Rules and Regulations. In case of absence during class time (excluding absence due to medical reasons and on presentation of a doctor's note), the School will not refund or compensate for lessons you have missed.

If you stop or interrupt your course and/or your stay in France of your own free will, the School will not refund or compensate.

Any unjustified absence will mean the loss of the lesson(s) missed. Request to be absent must be submitted in writing (by email) at least 5 working days in advance and is subject to the School Director's approval. Any absence request not approved by the School Director will mean the loss of the lesson(s) missed.

The School will allow "long stay students" to take a one week-break for every 12 weeks of lessons booked. Students wishing to take a break during the course must submit a request in writing (by email) at least 10 working days in advance and is subject to the School Director's approval. Any break request not approved by the School Director will mean the loss of the lesson(s) missed.

Behaviour

In case of bad or abnormal behaviour, ACCORD has the right to dismiss the student at any time, with no refund or compensation.

Image use

ACCORD may take photos of the students to be included in promotional material (brochures, websites, catalogues, etc.) unless the student or his/her parents say otherwise. Therefore students and parents who do not wish to have their photos taken must state their refusal when booking.

Claims

Only the school's management has the authority to make the decision to refund or postpone missed courses.

Claimants must send their claim to FORUM-ACCORD by registered mail to:

FORUM-ACCORD SAS, 3bis rue Jean-Pierre Bloch, 75015 Paris, France

Claimants must also send their claim during the week following the end of the course.

Finally, in case of litigation the parties agree that only the Paris Courts will have jurisdiction over the case.

Insurance

Students are advised to take out health insurance and civil liability insurance for the duration of their stay as ACCORD is not responsible for theft, damage, loss of student's personal effects or health related issues. Both parties agree that ACCORD School is not in any way liable in such circumstances.

The ACCORD insurance policy covers against accidents occurring on school premises, not for injuries incurred outside the school. The ACCORD insurance policy does not cover theft or damage caused to students' belongings, whether caused by the student him/herself or by a third party.

Any student under the age of 18 must send a copy of his/her insurance policy together with any document requested by the ACCORD Registration Department.

Public holidays

Lessons will not take place on the following public holidays. They are not compensated and non-refundable.

The school will be closed:

March 29th, May 6th, July 14th, November 1st and November 11th, 2027,
and from Saturday December 18th, 2027, to Sunday January 9th, 2028, included.

The school will open on Monday January 10th, 2028.

PAYMENT

After receiving your booking form, you will receive a confirmation email with the various payment options available to you if you have not already paid for the booking.

Once payment is received, you will receive by email a booking confirmation with all necessary documents including an invoice.

Payment must be made in Euros.

Please see below the options available for you to make a payment and choose the option which suits you the best. If you have any questions about making a payment please contact us.

Important: However you choose to pay, please don't forget to state the name of the student and the course dates.

Please note payment for the booking must be received in full prior to the course starting date or arrival at the accommodation, if booked via the School. Any outstanding payment will mean the student will not have access to the school or his/her accommodation.

PAYMENT METHODS

- **By credit/debit card using our secure online payment system** on <https://www.accord-langues.com/>

We take all major credit/ debit cards in our secure online payment system
(Visa, MasterCard, Eurocard).

Pay in monthly instalments at no extra charge: ACCORD now gives you the option of paying for your course/stay by credit card in monthly instalments at no extra charge.

You choose the number of instalments and amount you pay every month.

For further information about this new facility, please go on <https://www.accord-langues.com/>

Please note that the booking must be paid in full prior to the student's arrival in Paris / starting date at the School.

Please note that students applying for a visa to study at our school and/or booking a course for 13 weeks or more can only pay by bank transfer. Payment by credit card is not accepted.

• By Bank Transfer

For payment by bank transfer please add 10 euros to cover bank charges (50 euros for non-European countries). To allow you to make your payment by bank transfer, ACCORD Paris will send you an invoice including all necessary bank details.

Our bank details :

LCL - 14, Boulevard Poissonnière - 75009 Paris - France

Please make the transfer payable to :

FORUM ACCORD SAS

Bank code : 30002 Agency code : 00467

ACCORD - école de langues Account Number : 0000445482Y - 96

Swift code : CRLYFRPP

IBAN Number : FR67 3000 2004 6700 0044 5482 Y96

Important: However you choose to pay, please don't forget to state the name of the student, the course dates and the school's invoice number.

Please note payment for the booking must be received in full prior to the course starting date or arrival at the accommodation, if booked via the School. Any outstanding payment will mean the student will not have access to the school or his/her accommodation.